

**Request for Applications**  
**Editor-in-Chief, Western Hemisphere**  
***JPGN Reports***

The North American Society for Pediatric Gastroenterology and Nutrition (NASPGHAN) requests qualified members of the Society to apply for the position of Editor-In-Chief, Western Hemisphere, for *JPGN Reports* for the period of January 1, 2022 to December 31, 2026. The due date for this application is May 1, 2021.

*JPGN Reports* is the newly developed, peer reviewed, Open Access on line journal that is a companion journal to *JPGN*. *JPGN* is the official publication of NASPGHAN and the European Society of Paediatric Gastroenterology, Hepatology and Nutrition (ESPGHAN). *JPGN* is the premier international peer-reviewed journal for the field of pediatric gastroenterology, hepatology and nutrition. *JPGN Reports* provides a forum for exchange of information pertinent to the fields of gastroenterology, hepatology, and nutrition aimed to enhance the care of pediatric and young adult patients and for investigators to pursue related areas requiring further study. The journal fills a specific broadly inclusive niche for reports across the spectrum of clinical and translational research, from bench to public health, clinical study protocols, reports on scientific conferences and workshops, clinical reports of novel cases, and treatment opportunities in this field.

**Brief Overview of *Journal of Pediatric Gastroenterology and Nutrition Reports***

*JPGN Reports* was developed by *JPGN*, NASPGHAN, and ESPGHAN leaderships in 2019-20. The ownership of the journal, and copyright on subsequently published issues, belongs to NASPGHAN and ESPGHAN, with Wolters-Kluwer (WK) as publisher. *JPGN Reports* publishes novel case reports, images and videos, original articles, clinical trials protocols, review articles, short communications, letters to the editor, selected meeting proceedings, editorials and commentaries on all aspects of clinical and translational research, educational, and public health issues in the area of pediatric gastroenterology, hepatology, and nutrition. *JPGN Reports* also welcomes novel exploratory hypothesis-generating research, qualitative and quantitative epidemiologic research, studies of novel mechanisms and methodologies including public health interventions, hypothesis-generating small studies, methods papers, and translational research applicable for pediatric pathogenesis and physiology in health and disease.

NASPGHAN selects the Western Hemisphere editor and ESPGHAN selects the Eastern Hemisphere editor. The Western Hemisphere editor is responsible for overseeing peer-review and selection of manuscripts submitted from authors in the Western Hemisphere, and inviting review articles and other special contributions to the journal. The Western Hemisphere editor also coordinates production of each issue with the Eastern Hemisphere editor. The Western Hemisphere manuscripts are submitted through Editorial Manager, an electronic manuscript tracking system, for intake, distribution for peer-review, and adjudication of acceptability for publication.

The journal is entirely online and a compendium of published articles in the past three months is published online quarterly. *JPGN Reports* will initially have no impact factor; however after sufficient articles have been published and cited, an application for PubMed acceptance and an impact factor will be submitted.

JPGN is open access and available without cost, online. *JPGN Reports* has a dedicated website at [jpgnreports.org](http://jpgnreports.org).

### **Roles and Responsibilities of the Western Hemisphere Editor**

An editorial office is established at the editor's institution with financial support from NASPGHAN. In 2020, for example, nothing is being provided by NASPGHAN for the functions necessary to ensure timely review of submitted manuscripts, communication with authors, reviewers and the publisher, and the other miscellaneous activities of the editorial office. Currently, WK provides a coordinating editor responsible for maintaining the manuscript submission and peer review process.

The editor will prepare written semi-annual reports for review at NASPGHAN Executive Council and Publications Committee meetings in the spring and autumn. The editor will meet with members of the NASPGHAN Publications Committee and the Joint (NASPGHAN/ESPGHAN) *JPGN Reports* Committee as necessary. The editor may elect to attend the ESPGHAN meeting to collaborate with the ESPGHAN editor and the ESPGHAN Publication Committee.

The editor's primary responsibility is to oversee all content of the *JPGN Reports* and to assure the efficient functioning of the editorial office. The editor must work closely with the Western Hemisphere editor of JPGN (currently, Dr. Sandeep Gupta) and the Eastern Hemisphere editors of JPGN and of *JPGN Reports* (Dr. Dominique Belli) to coordinate scientific direction and content. The Western Hemisphere editor is the sole and final authority over all decisions regarding the acceptance or rejections of manuscripts submitted to the Western Hemisphere editorial office for publication in *JPGN Reports*. It is also the responsibility of the editor to encourage solicitation of high quality manuscripts, to assist in maintaining the ethical and fiscal integrity of *JPGN Reports*, and to increase the readership and impact factor, once established, in collaboration with the publisher. The editor should be an active member of NASPGHAN, as the journal is a key vehicle for disseminating information to our society members.

Specific responsibilities of the editor include oversight of an orderly, efficient and timely intake, peer-review and approval of submitted manuscripts with highly effective communication to all relevant stakeholders. The editor is responsible for the operational and fiscal management of the editorial office. The editor is also encouraged to work with representatives for LASPGHAN to encourage submission of manuscripts from members of that Society.

Every three months, the NASPGHAN Editor in coordination with the managing editor (currently at WK) also assesses the accepted manuscripts to develop a compendium of published articles, typically with a deadline about two weeks before the end of the quarter.

The Western Hemisphere editor of *JPGN Reports* is appointed by the Executive Council of NASPGHAN, from applicants solicited by the Publications Committee of NASPGHAN. The editor will appoint or re-appoint an editorial board, consisting of up to 7 members of NASPGHAN. A candidate editorial board member will also be sought from the Executive Council of LASPGHAN.

The activities of the NASPGHAN office of the journal are overseen by the NASPGHAN Publications Committee, which consists of senior members of the Society. The Publications Committee will be responsible for approving the Editorial Board. This committee coordinates the relationship between NASPGHAN, *JPGN*, *JPGN Reports*, and, in coordination with ESPGHAN, with the publisher. The Publications Committee does not influence the editorial content, but is responsible to the Executive Council for assuring that the journal operates in an efficient fashion.

### **Requirements for the Position of Editor of *JPGN Reports***

The editor must be an active NASPGHAN member with a sustained record of scientific achievement and publication in the field of pediatric gastroenterology, hepatology, or nutrition. The editor must possess a deep understanding of medical, scientific, and ethical publication issues and processes, high quality writing and editing skills, and the capacity to devote adequate time and energy to this project over the 5 year term of appointment (January 1, 2022 to December 31, 2026). The editor will be named approximately four months in advance of the start date to insure a smooth transition from Melvin Heyman, MD, the current Western Hemisphere *JPGN Reports* editor.

### **Application Process**

Applicants should submit the following materials, in the order specified, to the NASPGHAN National Office by May 1, 2021. Applications should be single spaced using a comfortably legible font size. Suggested page lengths are approximate only.

1. A brief cover letter.
2. An up-to-date, detailed curriculum vitae
3. A visioning statement for the future of *JPGN Reports* in an increasingly sophisticated and interactive electronic era, including potential new initiatives and planned changes that will enhance overall quality, readership numbers, reputation, and impact factor (approximately 2 pages). Specific emphasis should be placed on the quality of the Journal for readers, marketing to ensure a stream of valuable articles for publication, interactions with the *JPGN Reports* Editor for the Eastern Hemisphere, the JPGN Western Hemisphere (NASPGHAN) Editor, and the NASPGHAN Publications Committee.
4. A conflict of interest and disclosure statement as outlined in the NASPGHAN policy documents:

[NASPGHAN Policy on Resolution of Conflict of Interest for Officers and Committees](#)

*(adopted January 2010)*

[Flowchart for Resolution of Conflicts of Interest](#) *(adopted May 2009)*

[NASPGHAN Policy on Ethics in Journalism.](#) (adopted February 2018)

5. A statement and comments regarding consideration of application of diversity, equity and inclusiveness must be included and integrated into the application.
6. A brief business or work-flow plan for journal operations and how communications will be coordinated with the editorial board, the publisher, the Eastern Hemisphere *JPGN Reports* editor, and Western Hemisphere editor for *JPGN* (one to two pages).
7. Additional supportive information to strengthen the application (approximately 2-3 pages)
8. A department chair's (or similar institutional official) letter of commitment and support of time and space for *JPGN* activities.

The application should be submitted by email on or before May 1, 2021 to:

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Executive Director, NASPGHAN  
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Ambler, PA 19002  
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Direct questions to:

Karen Murray, M.D.  
Chair, NASPGHAN Publications Committee  
Past-President, North American Society of Pediatric Gastroenterology,  
Hepatology, and Nutrition

Chair, Pediatrics Institute, Cleveland Clinic  
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